

WNY MAPLE FESTIVAL

PO Box 41, Franklinville, New York, 14737-0041

April 25th & 26th, 2009

For Information, Call: Marty or Kelle at 716-557-2498, or Becky at 716-676-3692

PLEASE READ AND COMPLETE THIS APPLICATION, CAREFULLY. Space fees are non-refundable.

1. New vendors must supply a photo of your booth.
2. We **DO NOT** provide tables & Chairs. *However, if you are interested in renting them please contact Marty or Kelle*
3. All vendors must enter on Riggs Street. ONLY VEHICLES DISPLAYING HANDICAP PERMIT WILL BE ALLOWED USE OF HANDICAP PARKING LOT. ALL VENDORS MUST USE VENDOR PARKING LOT!
4. **Refundable \$25 set-up*** fee is charged for each booth. If you are still up and running at 4:00 pm on Sunday, your check(s) for \$25.00 will be returned to you. **The committee will start delivering set up checks at 4:00 pm on Sunday.** If you have dismantled your booth or display or have otherwise started to "tear down" in any way, your \$25 fee is forfeited in its entirety.
5. CERTIFICATE OF INSURANCE, naming WNY Maple Festival as Additional Insured for the April 25 & 26th, 2009 WNY Maple Festival.
6. Set-up times are as follows: (*Previous vendors, these times have changed.*)

Gym: Friday: after 6:00 p.m. (NO EXCEPTIONS). Saturday: 7:00 a.m.
Outside: Friday: after 5:00 p.m. Saturday: 7:00 a.m.
Inside: Friday: after 5:00 p.m. Saturday: 7:00 a.m.

SET UP IS TO BE COMPLETE NO LATER THAN 10 A.M. EACH MORNING. FRIDAY, WE START CLOSING THE BUILDING AT 8:00 P.M.

Any items considered being potentially dangerous, offensive due to vulgar language, containing any type of explosive charge or promoting pornographic and/or drug use messages are prohibited. This includes but is not limited to caps, cap guns, "poppers," hats & t-shirts, jewelry (no marijuana leaves), knives and any other items meeting the above criteria. Vendors in violation will be asked to remove these items from their inventory for the duration of the festival. Vendors not complying with this request will be escorted from the festival with no refund.

(Cut here – keep top portion for information)-----

*****BUSINESS/CRAFT VENDORS*****

NAME: _____ CONTACT NO. _____

ADDRESS: _____

BUSINESS NAME: _____

TYPE OF DISPLAY: _____ *Be Specific:*

_____ Photography	_____ Paintings	_____ Decorative Painting	_____
_____ Glass	_____ Pottery	_____ Fabric Art	_____
_____ Jewelry	_____ Wood	_____ Floral	_____

Do You Require WATER Hook-up? Yes ___ No ___ *Utilities are limited Please check yes only if it is very necessary.*

Do You Require ELECTRIC Hook-Up? Yes ___ No ___ *IF YES, YOU MUST SPECIFY* 110 ___ 220 ___

<u>INSIDE</u> –	<u>OUTSIDE</u> – <i>Come Rain or Shine! and Be Prepared!</i>
_____ Space A (8' x 8') \$ 70.00	_____ Space A (12'x 24') \$ 70.00
_____ Space B (8'x 16') \$ 100.00	_____ Space B (24'x 24') \$ 100.00

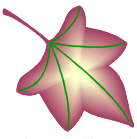
I have read the entire form and agree to the requirements governing my participation in the WNY MAPLE FESTIVAL. I agree not to hold the WNY Maple Festival, The Organizational Board of the Franklinville Central School Responsible for any loss. This includes, but is not limited to theft, injury or illness occurring throughout the course of the festival. Also, by signing this agreement, I agree to be in attendance for both days.

Signature: _____ Date: _____
This year's deadline for the return of applications is April 20th, 2009

Checks must be written for the full amount. Make payable to: WNY Maple Festival **There will be a \$25.00 charge for Returned checks.**
AS OF MARCH 31ST ONLY MONEY ORDERS OR CERTIFIED CHECKS WILL BE ACCEPTED.

Include the following items; application will be returned as "incomplete" without EACH OF THE FOLLOWING:
 _____ Signed Application _____ Check Payable for Booth Space Indicated Above (\$70 or \$100)
 _____ *SEPARATE CHECK(s) for REFUNDABLE SET-UP FEE of \$25. **DO NOT DO MONEY ORDERS FOR SET UP FEES.**
 _____ Certificate of Insurance, naming WNY Maple Festival as Additional Insured for the April 25 & 26th, 2009 WNY Maple Festival.

COMMITTEE USE ONLY:
 APPLICATION COMPLETE: Y / N SET UP FEE CHECK: Y / N BOOTH \$ _____
 CERTIFICATE OF INSURANCE: Y / N COMMENTS: _____ SPACE # _____



The Maple Festival Committee would like to personally thank all participants who have contributed to the excellent outcome of the past festivals and especially to those who plan on participating this year. Your participation continues to assist many organizations in our community.

To address several concerns among vendors and visitors over the past few years, we are charging a \$25 set-up fee with each application this year. Each vendor must include a separate check for this fee with the application. The check will be returned to each vendor, who is still in operation at 4 p.m. on Sunday, April 26 (near the close of the festival). This will help to ensure that all vendors remain committed to the festival throughout the duration of the weekend, rain or shine. If you choose to leave or start to dismantle your booth prior to 4 p.m. on Sunday, you simply forfeit the \$25 set-up fee and face the possibility of not being invited to return to the Maple Festival next year.

Another on-going concern has been the handicap parking at the elementary school parking lot. Please keep in mind that this handicap parking lot is reserved exclusively for those visitors to the festival who have handicap parking permits ... those same visitors who will be purchasing your products. Each year a local organization assists in the parking of vehicles, and we would appreciate your kind consideration of their efforts. Please park in the "vendor" lots behind the high school after unloading your product, and leave the handicap parking spaces for those travelers who will be coming and going throughout the day.

The Committee cannot provide the manpower to help you load or unload your merchandise. There may be a group of young men & women who would be willing to assist you at the time of set-up or teardown.

As always, we appreciate your patience with the Maple Festival Committee members. Please take the time to read the application completely and carefully. The Pancake breakfast starts at 7:00 am both days. So you might like to be set up earlier than 10:00 am as the public will start to visit the displays. We look forward to another successful year, and to seeing you for the 2009 Western New York Maple Festival. If you have any questions or concerns, please do not hesitate to call.

FYI: The Committee Office is the first door to the right, inside the main entrance.

Saturday, April 25 - 10:00 until 6:00 p.m.

Sunday, April 26 - 10:00 until 5:00 p.m.

OUTSIDE VENDORS – PLEASE COME PREPARED. WE NEVER KNOW WHAT THE WEATHER WILL BE. IT’S STILL ONLY APRIL!